1. BASIC COURSE INFORMATION

Course: Learning Internship GEOG 3MI3
Prerequisites: Soc Sci 2ELO; and registration in Level III or above of an Honours Geography or Honours Geography & Environmental Studies program; permission of the instructor

1. INSTRUCTOR INFORMATION

Instructor: Dr. Maureen Padden
Office: GSB 205
Phone: (905) 525-9140 ext. 20118
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3. COURSE CONTENT, OBJECTIVES AND ORGANIZATION

Course Organization
The 3MI3 internships provide an opportunity for students to integrate academic learning in the School of Geography and Earth Sciences with an employment or volunteer experience. The internship is intended to allow students to explore careers and develop linkages between classroom knowledge and professional practice. Students are responsible for arranging a suitable internship and the agreement of the supervisor. Normally, students complete 130 hours of professional practice or academic research work through the volunteer experience, or in addition to the duration of the paid employment.

4. ASSESSMENT AND GRADING

This course involves a volunteer placement of 130 hours to be completed over one term. The course instructors will require written confirmation of the completion of these hours from your placement supervisor. Assessment will be in the form of a written report and evaluated on a pass/fail basis.

5. FINAL REPORT

Upon completion of the internship students will submit a final report (10-15 pages double-spaced maximum) to the internship coordinator detailing their internship experience. This should include a description of the work that was carried out during the internship and how the experience has contributed to the student’s overall career or academic development. Students may also want to comment on the insights they have gained from their internship and what aspects of their academic experience at McMaster were most relevant in a professional practice setting.

The report must be reviewed by the internship supervisor prior to submission and the front page signed and dated by the supervisor to indicate that they have read the report.
The intern supervisor may wish to provide comments on the report but this is not a requirement.

The report must be submitted to the internship coordinator before the last day of regular classes in the term that the student has registered for 3MI3.

6. IMPORTANT NOTES
Students participating in this course must be authorized to work in Canada (International students must provide proof of work authorization permit). Students intending to enroll in this course must submit an application to the internship coordinator two months prior to registration. Application forms are available from the School of Geography and Earth Sciences main office.

7. ACADEMIC DISHONESTY

Academic dishonesty consists of misrepresentation by deception or by other fraudulent means and can result in serious consequences, e.g. the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: "Grade of F assigned for academic dishonesty"), and/or suspension or expulsion from the university. It is your responsibility to understand what constitutes academic dishonesty. For information on the various kinds of academic dishonesty please refer to the Academic Integrity Policy, specifically Appendix 3, located at

http://www.mcmaster.ca/senateacademic/ac_integrity.htm

The following illustrates only three forms of academic dishonesty:
Plagiarism, e.g. the submission of work that is not one's own or for which other credit has been obtained
Improper collaboration in group work
Copying or using unauthorized aids tests and examinations.

7. ETHICS STATEMENT

If you agree, your course work may be used for research purposes. Your responses will remain anonymous and confidential. Grouped data (no individual responses) may be used in academic presentations and publications. Participation in such research is voluntary and will not influence grades in this course. Students' signed consent forms will be withheld from instructors until after final grades are submitted. More information will be provided at the time student participation is requested.