



Department of Kinesiology  
Faculty of Science

Kinesiology 3RP3  
Supervisor Evaluation Report  
2018-19

**MID-TERM PERFORMANCE APPRAISAL – SUPERVISOR EVALUATION REPORT**

**STUDENT'S NAME:** \_\_\_\_\_ **ID #:** \_\_\_\_\_

Position/Title of Placement: Research Placement Student

Start date: \_\_\_\_\_

Completion date: \_\_\_\_\_

Hours Completed: \_\_\_\_\_

Date Mid-term Evaluation: \_\_\_\_\_

Date of Final Evaluation: \_\_\_\_\_

**PLACEMENT DESCRIPTION:**

Lab: \_\_\_\_\_

Room: \_\_\_\_\_

Telephone No: \_\_\_\_\_

FACULTY Supervisor: \_\_\_\_\_

FACULTY Supervisor Email: \_\_\_\_\_

**IMMEDIATE SUPERVISOR (if different from FACULTY supervisor):**

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

### **Direction to Immediate Supervisors:**

Please read each statement carefully and circle the correspondent number which best describes the student's overall performance in the area evaluated.

5. Excellent: In all instances the student exhibits this behaviour.
  4. Very Good: In most instances the student exhibits this behaviour.
  3. Good: In some instances the student exhibits this behaviour. The performance is average.
  2. Below Average: In most instances the student does not exhibit this behaviour. The student definitely needs improvement.
  1. Poor: The performance is unacceptable. Marked improvement is required in this area to have success completing the placement.
- N/A Evaluator has NO BASIS for making judgement. Item not applicable to this placement.
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### **PERSONAL QUALITIES**

- |     |   |   |   |   |   |   |     |
|-----|---|---|---|---|---|---|-----|
| 1.  | Communicates clearly and effectively with students, colleagues, and supervisor                                  | 5 | 4 | 3 | 2 | 1 | N/A |
| 2.  | Exhibits enthusiasm towards placement   | 5 | 4 | 3 | 2 | 1 | N/A |
| 3.  | Willingly accepts constructive feedback   | 5 | 4 | 3 | 2 | 1 | N/A |
| 4.  | Demonstrates behaviour appropriate to demands of the placement  | 5 | 4 | 3 | 2 | 1 | N/A |
| 5.  | Able to analyse situations and problem solve effectively  | 5 | 4 | 3 | 2 | 1 | N/A |
| 6.  | Makes appropriate and logical decisions   | 5 | 4 | 3 | 2 | 1 | N/A |
| 7.  | Able to manage time devoted to the placement  | 5 | 4 | 3 | 2 | 1 | N/A |
| 8.  | Organized in placement responsibilities   | 5 | 4 | 3 | 2 | 1 | N/A |
| 9.  | Demonstrates initiative to explore the lab environment (i.e., participate in lab meetings, journal clubs, etc.) | 5 | 4 | 3 | 2 | 1 | N/A |
| 10. | Able to work professionally with participants   | 5 | 4 | 3 | 2 | 1 | N/A |

## **COMMENTS**

Please comment on how well the student met your expectations for behaviour appropriate for this research placement.

## **ACADEMIC QUALITIES**

1.	Possesses an understanding of his/her role and responsibilities.	5	4	3	2	1	N/A
2.	Student is punctual and dependable.	5	4	3	2	1	N/A
3.	Complies with established procedures and policies.	5	4	3	2	1	N/A
4.	Demonstrates ability and willingness to work independently.	5	4	3	2	1	N/A
5.	Compiles data and completes written documents to a high standard	5	4	3	2	1	N/A
6.	Able to interpret data/conceptualize theories related to their research placement	5	4	3	2	1	N/A
7.	Able to discuss relevant concepts and theories at a level appropriate for a member of the lab	5	4	3	2	1	N/A
8.	Demonstrates ability to read and critically evaluate scientific literature	5	4	3	2	1	N/A
9.	Demonstrates critical thinking skills to ask probing questions about the research area	5	4	3	2	1	N/A
10.	Demonstrates growth in technical skills related to the research placement	5	4	3	2	1	N/A

## **COMMENTS**

Please comment on how well the student met your expectations for academic preparation for this placement.

## **WORK EFFECTIVENESS**

1.	Contributes to creating a positive work environment	5	4	3	2	1	N/A
2.	Works cooperatively with others	5	4	3	2	1	N/A
3.	Plans for efficient utilization of available time	5	4	3	2	1	N/A
4.	Demonstrates commitment to learning new procedures or techniques	5	4	3	2	1	N/A
5.	Gains the confidence and respect of colleagues and supervisor	5	4	3	2	1	N/A
6.	Is accepting of other viewpoints	5	4	3	2	1	N/A
7.	The quality and/or quantity of work completed meets your expectation for the placement	5	4	3	2	1	N/A
8.	Demonstrates flexibility when dealing with unanticipated problems or challenges	5	4	3	2	1	N/A
9.	Is able to express his/her point of view	5	4	3	2	1	N/A
10.	Willingly makes suggestions for improvement and deliver constructive feedback	5	4	3	2	1	N/A

## **COMMENTS**

Please comment of the student's effectiveness in completing tasks in this placement.

What do you feel were the student's major strengths for this placement?

In which areas do you feel the student needs improvement?

**Please rate the student's overall performance:**

1      2      3      4      5      6      7      8      9      10

**OVERALL RATING (Add all points [Personal, Academic, Work and Overall] for a total out of 160)**

\_\_\_\_\_ **160**

**Mark Conversion:** \_\_\_\_\_  
   **100**

Signature of IMMEDIATE SUPERVISOR (if applicable): \_\_\_\_\_

Signature of FACULTY SUPERVISOR: \_\_\_\_\_

DATE: \_\_\_\_\_