TypeFocus™ Careers  
http://careers.typefocus.com

1. Select the “New Users – Click to register” link.

2. Enter the **Site Password**: MCM5500

3. Create a username, password and enter information into additional required fields. This information is needed to score the questionnaire correctly.

4. Read the TypeFocus Privacy Policy and the TypeFocus User Agreement.

5. Select the “I Accept” button at the bottom of the screen.

6. Record this information, you will need it at a later time:
   a. Login Username: _________________________________
   b. Login Password: _________________________________

   You are now registered in the system. Select “Click Here To Start”.

7. Next, complete the Personality Questionnaire – You must answer ALL 66 questions. When finished, select “Submit Your Questionnaire” button.

8. Work through each report (Self-Awareness, Setting Goals, Getting the Job, Success at Work), filling in and saving information as you go along.

9. When you would like to exit the program, select the “Logout” button at the top of the page.

10. When you return to the program, enter at the “Returning Users – Click to login” link. This will bring you to the Entry Page.