Teaching Assistant Job Posting

Department/School/Unit: School of Interdisciplinary Science

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate: Class ‘B’ only / $24.99

Date of Posting: August 4, 2017

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term**</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISCI 2A18</td>
<td>Math</td>
<td>1</td>
<td>3</td>
<td>65+3 per term</td>
<td>64</td>
<td>Dr. George Dragomir</td>
<td>L,S,G,P,I</td>
</tr>
</tbody>
</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

- L  Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- P  Preparation (Reading, Attending Lectures, Meeting with Instructor)
- S  Student Consultation (Emails, Office Hours)
- I  Invigilation
- G  Grading (Marking, Entering Marks)
- O  Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): N/A

Skills, Qualifications, Abilities and Experience – Required & Preferred:

A successful candidate will have completed at least 2 years of university, having taken at least one (preferably two) other courses in mathematics and/or statistics.

Can demonstrate excellent written and verbal skills and will be able to work as a proactive team member.

Experience with teaching, mentoring, tutoring, or coaching would be considered an asset.

Experience in a research environment (volunteer, summer; lab or other) and/or enrolment in an Honours thesis are desirable.

Preference will be given to those enrolled in a level 2 or higher Honours Math program: iSci – Math Concentration, Mathematics & Statistics, Mathematics & Computer Science, Mathematics & Physics, or Arts and Science & Mathematics.

For additional postings as per 13.03(b):

Full application includes: Completed application form (see website), resume and covering letter, transcript or unofficial grade report. Full Applications may be submitted in paper or electronic format to: School of Interdisciplinary Science c/o Julianne Simpson, General Science Building, RM 105 (sis@mcmaster.ca). Please submit all documents in one pdf file if submitting electronically.

Interviews will begin upon receipt of applications. Application deadline: 4:30pm on August 18, 2017

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

Please note: those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

If you require this information in an alternate/accessible format, please contact Nina Bovair, Employee/Labour Relations Administrator at extension 23850.

Last Updated: August 13, 2013